



SANGRE ♦ DE ♦ CRISTO
NATIONAL HERITAGE AREA
SDCNHA.ORG

Sangre de Cristo National Heritage Area

2019 Field Trip Grant Application

WHAT WE FUND

We encourage field trips which foster:

- the study of land and water, local history, local heritage, local culture,
- archaeology, an understanding of place, and the natural and human resources that we use and conserve.

We do not fund recreational and athletic field trips, even if they occur at one of the listed locations.

AWARD

The grant will be awarded based on your best estimate of expenses. Funding will occur after the field trip as a reimbursement. To receive payment, email SdCNHA office to request a Field Trip Grant Close-out Form. Then send the Field Trip Grant Close-out Form with your district or school transportation invoice and copies of sales receipts within 14 days of taking your trip to info@sdcnha.org or mail to Field Trips, Sangre de Cristo National Heritage Area, PO Box 844 Alamosa, CO 81101.

We accept only official invoices or sales receipts showing actual costs which frequently comes from the school's office manager, transportation department, or destination location.

ALLOWABLE EXPENSES

1. Grants will pay for reasonable student and sponsors admission costs;
2. Supplemental learning materials;

3. Bus transportation via district or school buses, or via private bus companies;
 4. Grant cannot pay for private automobile costs or food;
 5. Reasonable substitute teacher and/or field excursion assistant costs may be considered for funding.
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WHO IS ELIGIBLE?

All K-12 schools that are located in the three counties of our heritage area including Alamosa, Conejos, and Costilla Counties qualify to submit an application to the Sangre de Cristo National Heritage Area. One application per school, per grade level, per year will be accepted, regardless of the destination or purpose of the field trip. The board of directors for the Sangre de Cristo National Heritage Area will make final award decisions based on completeness of the application, curriculum connection, and available funds.

HOW TO APPLY

Please fill out the online application form below to start the process. Incomplete applications will not be reviewed. One application per grade level, per school, will be accepted during the 2018 calendar year.

If your field trip is to a pre-approved destination (see checkbox list below), you will select that destination on the application. If your field trip destination is not on the pre-approved list, you will be asked to provide additional information about the educational value of the field trip.

We are not responsible for any circumstance beyond our immediate control. Any difficulties with regard to the supervising teacher/s, teacher assistant/s, the school district, or your Internet service provider will not be considered.

PREAPPROVED SITES

- National and state historic sites within our three county area (Alamosa, Conejos, Costilla)
- ASU's Cultural Awareness and Student Achievement Center (CASA)
- Museums within our three county area
- The Great Sand Dunes National Park and Preserve
- Wildlife Refuges within the boundaries of the Sangre de Cristo National Heritage Area
- Rio Grande Farm Park (Alamsoa)

Name of School District:

Applicant Name (Frist, Last):

Applicant phone number:

Applicant email:

Applicant's Position:

Date of field trip:

Field Trip Destination:

What activities will you be doing at the destination:

Specify the educational value of the destination:

Number of students attending: _____ Number of teachers attending _____

Number of staff attending: _____ Number of volunteers attending _____

Budget

Total amount requested \$ _____

Transportation cost \$ _____

Admission cost \$ _____

Other allowable expenses \$ _____